

COPE MINUTES
February 17, 2022

Members Present: Tonja Fillippino, Joanna Grymes, Rob Williams, Julie Milligan, Maggie Hance, Kim Davis, Jacque Singleton, Mitch Mathis, Prathima Pattada, Annette Hux, Nicole Covey, Mary Jane Bradley, Audrey Bowser, and Lance Bryant

Meeting called to order by Tonja Fillippino at 3:35 pm

Approve minutes from last month meeting. Motion: Mitch Mathis second by Joanna Grymes and all approved.

Old Business: None

New Business:

Dr. Bowser sent a message to Dr. Shaw around Feb. 9th about the flexibility for field placement being discussed at COPE. January 20 she received a letter from Ivy Pfeffer asking EPP's to be considerate of schools and students in field placement allowing the intern candidates to serve as substitutes during this teacher shortage and lack of subs due to the pandemic.

Teacher Ed. Handbook states on page 6, interns are not to be used as teachers. If the supervising teacher is out then the intern can sub ½ day only.

Motion made by: Joanna Grymes and second by Mitch Mathis to Follow criteria for an Emergency Clause for Field Placements for our EPP during the Pandemic set by DESE.

"A capstone intern may NOT serve as a long-term substitute during the capstone internship. In an emergency situation ONLY, a capstone intern may serve as the substitute teacher for the clinical supervisor's classroom ONLY. This could occur a total of 5 days per placement, allowing an intern to sub a max of 10 days during the capstone internship semester. (Example: An elementary education major could sub 5 days in 1st 8 wks and another 5 days during the 2nd 8wks.)

The school administrator must contact the Director of PEP for approval.

The capstone intern must contact the university supervisor who will agree to provide additional support during the time of substitute teaching. It is appropriate for the intern to be paid as a substitute teacher.

It is recommended that last statement ... he/she. An intern may sub a maximum of ten days the total semester; candidates in 8 week placements may only sub 5 days per placement. The intern will only be able to sub on the recommendation of the clinical supervisor and university supervisor" The school administrator should contact the Clinical Supervisor and University Supervisor and decided based on their recommendation.

Discussion on Interns being used as Substitutes:

141 undergraduates at this time and this would only be considered for them.

Dr. Bowser contacted Henderson University, UCA and UA at Fort Smith. Henderson University does allow the interns to sub for 3 days during each 8 week session. It has be in the classroom they are assigned to. UCA; allows the interns to sub but they are required to pass the Praxis and the time is limited.

Discussion took place from members of COPE regarding; should the school administrator contact the PEP office, University Supervisor.

Dr. Bowser asked if we needed to vote on this issue and then take it to the EPP for discussion and comments.

Discussion continued on concerns; will this be temporary, can be have it meet certain criteria. Secondary has had this issue for some time.

Dr. Bowser pointed out the Ivy Pfeffer said “for this time, to assist with interns.....”

Vote:

AYE: Tonja Fillippino, Joanna Grymes, Rob Williams, Julie Milligan, Jacque Singleton, Mitch Mathis

NAY: None

ABSTAIN: Maggie Hance and Kim Abstain

Motion Passed

Dr. Bryant discussed the governance document needs to be edited. He noted this is not a process change. The three committees; technology, diversity and recruitment needs to be considered to be added and they need a description. He advised the COPE group base these descriptions off the IPAC and APAC committee descriptions. These edits may require COPE to meet outside of the regular meeting time to discuss the document.

Discussion took place. Joanna Grymes volunteered to gather the edits of the documents and put them together and then send to the group for discussion. Discussion on who needs to write the descriptions for the three committees. Should it be COPE, the committee itself, or a individual. Decision was Nicole would write the committee descriptions based on IPAC and APAC and send to COPE for discussion and vote. Joanna would gather the edits from pages 1-9 in the Governance Document to be discussed at the next meeting.

No IPAC, APAC, or Recruitment Committee reports given.

Technology Report: Tonja said APAC would vote on the technology plan/rubric at the next meeting.

Recruitment Committee – Mitch reported the committee has been meeting and gather information from various groups and would begin developing a strategic plan at the next meeting.

Motion made by Mitch Mathis to adjourn, second by Rob Williams. Meeting adjourned 4:39 pm